

UNIVERSITY OF NAIROBI

INTERNAL MEMO

FROM: Deputy Vice-Chancellor (HRA)

DATE: July 27, 2020

TO: Under listed

REF: UON/CA/1/47

All College Principals
Director, ODeL Campus
Director, Graduate School
All Heads of Central Administration Depts.

REQUIREMENTS TO ENHANCE COVID-19 SAFETY PROTOCOLS

The University has resumed critical operations in key offices while teaching, learning and examinations continue to be done online.

In order to enhance the application of safety guidelines issued by the Head of Public Service and Ministry of Health and which have been further buttressed by the Chief Medical Officer, it is proposed that the following be provided:

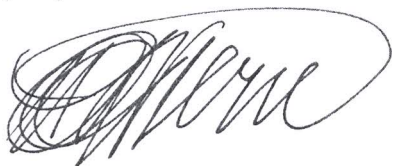
- 1. Thermometer guns**
- 2. Sanitizers**
- 3. Additional water points**

This is, therefore, to request you to ensure that the above mentioned items are provided within your College and Departmental Budgets.

The areas to be addressed are major entrances (thermometer guns and water points); entrances to buildings (thermometer guns and sanitizers); and offices (sanitizers). Arrangements should also be made to regularly fumigate/sanitize corridors, lifts and other common areas.

The Director, Security and Safety Services is requested to liaise with the Registrar, Administration for provision of the same items to Main Campus.

I should be grateful to receive details of the action(s) you have taken in the next fourteen (14) days.



ENOS H.N. NJERU
AG. DEPUTY VICE CHANCELLOR
HUMAN RESOURCE AND ADMINISTRATION
AND
PROFESSOR OF SOCIOLOGY AND ANTHROPOLOGY

Copy to: Vice Chancellor
Deputy Vice-Chancellor (FPD)
Deputy Vice-Chancellor (AA)
Deputy Vice-Chancellor (RIE)

Finance Officer
Procurement Manager
Director, Security & Safety Services

HSA/pnk