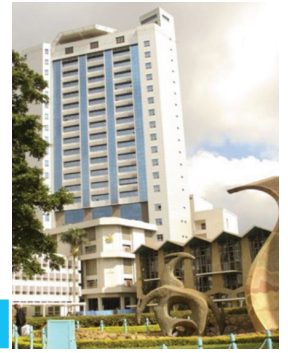




The Academic

UNIVERSITY OF NAIROBI

A Newsletter of the Office of the Deputy Vice Chancellor Academic Affairs



Issue: 16

May -June, 2022



UoN Management pose with the Prize winners

Inside

1. Recognizing Outstanding Achievers
2. 2nd Virtual Open Day
 - Career Guidance for High School Students
3. UNSA Leaders Training
4. 2022 Job Fair
5. CSR...Environmental Conservation
6. Training of Faculty on Postgraduate Student Supervision
7. Competency Enhancement for Administrators
8. Mentorship for Postgraduate Students
9. Enhanced Reconciliation of Students Records & Data

Editorial Team:

- Salvador Ogacho
- Ann Guandaru
- Julius Ogengo

www.dvcaa.uonbi.ac.ke

MESSAGE FROM THE DEPUTY VICE CHANCELLOR ACADEMIC AFFAIRS

The period May – June, 2022 was particularly busy for the University with critical activities and events scheduled. This period coincided with the blended 3rd Annual Prize Presentation ceremony presided over by the Vice Chancellor on 6th May, 2022. The ceremony saw 275 students awarded 474 prizes donated by over 100 donors. This event not only cemented the status of the University as a centre for academic excellence but also reinstated the University as a point of convergence for academia and industry.

The University also opened its door both physically and virtually to prospective students and parents/guardians to interact with faculty during the 2nd virtual Open day, the visitors would further be able to join the various scheduled webinars on different topics drawn from across the Faculties. High School students were taken through Career advice virtually while over 160 students visited the University physically in Nairobi and Mombasa Campuses for talks and tours.

The Student Association is a key pillar in the management and administration of the University, thus the University Management and newly elected UNSA leaders took part in a leadership retreat in Mombasa to ensure the students understood the dynamics of the University procedures and processes. This interactive session also enhances the spirit of togetherness towards achieving a common objective of strengthening the University.

Other areas on student matters, sensitizations and improved efficiency on delivery of service have also been covered in detail in this issue.



Prof. Julius Ogeng'o
Deputy Vice Chancellor Academic Affairs

RECOGNIZING OUTSTANDING ACHIEVERS

The University of Nairobi on Friday, May 6, 2022 held the 2nd Prize Presentation Ceremony in Taifa Hall. The colorful event brought together alumni who were students in 2019/2020 and 2020/2021 academic years. The event saw a total of 275 students awarded with 474 awards that ranged from gold medals, cash prizes and trophies from over 100 donors and partners.

The Gandhi Smarak Nidhi Fund awarded all best performing students from all faculties for the two academic years. Other awards focused on thematic areas within the Faculties and other awards focused on either the best female or best male performing students overall. Cynthia Wahito, the best performing student overall celebrated and congratulated all the fellow prize recipients, she applauded, 'let's fold our sleeves and build our nation, success only starts with a vision to get somewhere and it's only by hard work and consistency that it is achieved.'

RECOGNIZING OUTSTANDING ACHIEVERS

The Deputy Vice-chancellor Academic Affairs, Prof. Julius Ogeng'o in his welcoming remarks reiterated the commitment of the University to awarding the good work put in by the students while at the Institution.



The Deputy Vice Chancellor Prof Julius Ogeng'o right awards Ms. Gloria Mukiri the Best 3rd Year Student, looking on is the Chief Operation Officer Mr. Brian Ouma

...The event saw a total of 275 students awarded with 474 awards that ranged from gold medals, cash prizes and trophies from over 100 donors and partners.

RECOGNIZING OUTSTANDING ACHIEVERS

The Vice Chancellor Prof Stephen Kiama thanked all the donors for supporting the initiative. The VC said the University not only awards academic excellence but also recognizes talented students in other fields, he said the university is working to establish a mechanism for recognizing the efforts of continuing undergraduates, an event he said will be held annually. The VC further encouraged all students to help maintain the quality of the UoN Brand.



The Vice Chancellor Prof. Stephen Kiama awarding Ms. Amina Akiru a certificate for the best final year student 2020/2021 in the Faculty of Agriculture

Mrs. Anastacia Nthenya, who represented the donors, emphasized the need to celebrate the small and big milestones achieved by students. She called upon more companies to donate prizes as the University focuses on teaching, research and innovation.

Dau Rebecca and Eunice Muthoni who were among those that received the most awards from the department of pharmacy, spoke to Corporate Affairs staff and shared their delight in the awards they received, saying it's a sign that the university recognized and appreciated the effort put in by students in their studies. They called for consistency for the continuing students, especially those pursuing pharmacy. The two thanked the entire university fraternity for all the help given while undertaking their undergraduate degree and more so to their lecturers who saw to it that they succeed.

Nick Wainaina, one of the awardees from the faculty of law expressed his happiness and thanked the University for the recognition.

2ND VIRTUAL OPEN DAY

The University of Nairobi held its annual Open Day virtually on Thursday, May 5- 6, 2022. The two day event enabled prospective students interact with staff and faculty while also applying for programmes offered at the University.

This Year's theme was "Innovation for Transformation and Impact to Society". The virtual Open Day featured Webinars, Career talks and virtual display booths for each Faculty.

During the Opening Ceremony, the Deputy Vice Chancellor, Academic Affairs, Prof. Julius Ogeng'o stated that, 'Open Day opens up the University to the public and displays its Academic Programmes, Research, Facilities, and achievements that enable us to be in the position of a world class University.'

On his part, the VC Prof. Stephen Kiama in his speech outlined the University's strengths and emphasized, 'the University remains the University of first choice whenever Kenyans are sitting for their examinations. In relation to that, the university has sought to be an energizing space to allow the hearts and minds of the local and international students to flourish, to rise unabated.' He further noted that, 'UoN is a community, mirroring the diverse opportunities, multicultural diversities that are to be found in the City of Nairobi. It also draws students from all over the republic, the region, and even internationally, attracted by the University's experiential learning module, and its innovative learning of face to face and the hybrid distance learning.

Over the two days a total of 1056 guests visited the virtual booths and interacted with staff in the ten (10) faculties and two (2) campuses. A further 1,618 visitors attended the 21 webinars mounted across the different Faculties and Campuses during the two days.

The following webinars were conducted during the open day:

SN	FACULTY/CAMPUS	TOPIC	SPEAKER
1.	AGRICULTURE	Innovating for food and nutrition security in changing climate	Prof. Jane Ambuko Dr. Oscar Koech Dr. Sofi Ngala Dr. Jonathan Nzuma
		Food safety and COVID 19	Dr. George Abong'
2.	ARTS & SOCIAL SCIENCES	Convenient Silence: The case of loyalists in the Mau Mau Movement	Dr. Margaret Gachihi
3.	BUILT ENVIRONMENT & DESIGN	Challenges facing Urban Land Use Planning in Kenya	Prof. Jeremaih N.Ayonga; Dr. Charles Otieno Konyango
		Strategies of achieving Affordable Housing in Kenya	Prof. Robert Rukwaro Prof. Lilac Osanjo Mrs. Catherine Kariuki Mr. Patrick Bucha

2ND VIRTUAL OPEN DAY

SN	FACULTY/CAMPUS	TOPIC	SPEAKER
4.	BUSINESS & MANAGEMENT SCIENCE	Strategic Agility in the post Covid 19 Era: Organization Stakeholders impact Management	Mr. Peter Kiilu
		Transformational Role of Data in Project Design, Planning & Implementation	Prof. Gituro Wainaina; Prof. James Njihia
		Financial Markets: Post Covid 19 Pandemic (By department of Finance and Accounting)	Dr. Peter Mathuki
5.	EDUCATION	Looking at Faculty of Education services through the lens of an Alumni.	Ms. Anastacia Gakuru,
		Implications of technology in teachers' work, the new skills needed, and the learning design approach	Dr. Andrew Riech,
6.	ENGINEERING	Industry Expectation for Graduate Engineers	Eng. Jane Mutulili
7.	HEALTH SCIENCES	Investing in Resilience: a mental health resource	Dr. Neema Yusuf Araka
		Occupational Safety and Health in the workplace	Dr. Angeline Chepchirchir
8.	LAW	Contemporary legal issues: Emerging trends in Banking and payment platforms"	Ms. Faith Odhiambo; Dr. Robert Kibugi
9.	SCIENCE & TECHNOLOGY	The Role of Research in Innovation for Transformation and Impact in the Society	Prof. Catherine Ngila
10.	MOMBASA CAMPUS	Data Protection in Companies- Scope, Obligation and Liability	Ms. Cherie Oyier Data Protection Law Expert
		Mental Health in a Digital Age-	Chris Hart- Psychologist
		Judging and Technology: Reflections on the Australian Justice System	Prof. Tania Sourdin Dean, Newcastle Law School
11.	KISUMU CAMPUS	The DAMU-SASA Technological Innovation in the Health Sector" and "Post-Covid Resilience: Challenges and Lessons Learnt"	Dr. Matunda Nyanchama, Executive Director- Damu-Sasa Ltd.
		Strategic Resilience During and Post-Covid 19: Experience from the Banking Industry in Kenya (NCBA). Challenges and Lessons Learnt", Speaker:	Ms. Judith Ochieng, Branch Manager NCBA Bank Kisumu.
		Innovative Lawyering : Perspectives of Criminal Law within the Context of Covid 19 and future pandemics"	Retired Justice Muga Apondi

CAREER GUIDANCE TO HIGH SCHOOL STUDENTS

Career guidance to High Schools were a new addition in the blended Open Day as Schools were invited to visit the University physically to learn and also get to experience the state of the art facilities in the University.



Makueni Boys High School pose for a photo when they visited the University of Nairobi during the 2nd UoN Virtual Open Day

During this open day a team of 49 students from Makueni Boys High School honored the Invitation and attended the career talks, and a tour of the University Main and Chiromo campuses on 6th May, 2022; 29 students from Baptist High School; 26 from Allidina Visram High School; and 31 from Tudor High School visited UoN Mombasa Campus and were guided by staff in the Campus led by the Director Dr. Sarah Kinyanjui. Mombasa Campus also received a team of High School leavers who were also guided on career choices.



Staff and Students from Baptist High School in Mombasa pose for a photo with staff from Mombasa Campus led by the Director Dr. Sarah Kinyanjui during the Open Day

UNSA LEADERS TRAINING

The Office of the Dean of Students and Career Services on Friday and Saturday May 27 and 28, 2022 coordinated a Leadership Development Program for the University of Nairobi Students Association (UNSA) Council and Congress members. The workshop was held at the Traveler's Beach Hotel in Mombasa.

The UoN Top Management, Deans of Faculties, Dean of Students Office and a total of 81 student leaders from the UNSA Council and Congress attended this leadership training. The objectives of the training were to understand student leadership and development needs, enable student leaders to develop leadership and soft skills, understand how to handle and manage conflict and group dynamics and to embrace diversity, inclusivity, rule of law in students leadership. This getaway to the sandy beaches of Mombasa was also a great opportunity for bonding between the University Top Management/Administration and student leadership.

In his keynote speech, the Vice Chancellor, Prof. Stephen Kiama noted the progressive transformation and change in the UoN Student Leadership since 2020. He encouraged student leaders to engage in extra-curricular activities to ensure that they develop holistically. He further stated that UoN is committed to continuous innovation in carrying out its business and there is Management buy-in to support and address student issues.

The Deputy Vice Chancellor for Academic Affairs, Prof. Julius Ogeng'o in his opening remarks emphasized that "the University Administration and Students Leadership is a family". This was therefore an opportunity to share experiences and learn from each other. Sharing a quote by Martin Luther King Jr, the DVC stated that, "a genuine leader is not a searcher for consent but a molder of consensus".



The DVC AA Prof. Julius Ogeng'o (left) addressing student leaders during the UNSA Leadership Retreat in Mombasa

Protocol guidelines that student leaders require when interacting with authorities higher than them were part of the topics discussed during this leadership development workshop. The Chief Operations Officer, Mr. Brian Ouma took the student leaders through the essentials of protocol. He indicated that protocol creates a welcoming atmosphere of friendship and ensures professional conduct of proceedings.

In her presentation, the Associate Vice Chancellor, Research, Innovation and Extension Prof. Margaret Hutchinson highlighted the various leadership roles, skills and styles in leadership. She further indicated that 'without any leader, a society or organization will not be different from a zoo'. The Student leaders were tasked to offer servant leadership to their fellow students.

UNSA LEADERS TRAINING

Melvin Thogo, the 2022 UNSA Chairperson highlighted the Leadership Programs students require to sharpen their leadership skills. The highlighted programs include Exchange and Benchmarking programs, a Facility for Congress Parliament/House and Soft Skills Program for effective Student Leadership among others.

Other topics covered during this training include Leadership Roles, Skills and Styles, Leadership and Management of Change, Soft Skills, Coaching and Mentorship for Effective Student Leadership, Personal Branding, Diversity, Inclusivity, Rule of Law in Student Leadership, Emerging Health Issues and Personal Wellness on Campus, Career Dynamics in the 21st Century and Creating Safe and Inclusive Campus spaces for students.

The 2022 UNSA Leadership training was a great success. It is hoped that the skills imparted in the student leaders will continue refining their leadership skills to enable them offer effective service to the entire student's body and eventually become great leaders in society.



University Management pose for a group photo with UNSA Student Leaders

.... topics covered during this training include Leadership Roles, Skills and Styles, Leadership and Management of Change, Soft Skills, Coaching and Mentorship for Effective Student Leadership, Personal Branding, Diversity, Inclusivity, Rule of Law in Student Leadership, Emerging Health Issues and Personal Wellness on Campus, Career Dynamics in the 21st Century and Creating Safe and Inclusive Campus spaces for students.

2022 JOB FAIR

The University of Nairobi through the Office of Career Services and Dean of students organizes an annual job fair that attracts industry that offer jobs and internship opportunities to UoN students. This year, the job fair happened on Thursday and Friday May 19-20, 2022. The fair saw over 23 Kenyan-based Chinese companies that offered over 200 employment opportunities. Over 1500 students turned up for the fair with their CVs and ready to showcase their skills and learn the industry's expectations. The forum offered jobs opportunities in the fields of engineering, architecture, law, hospitality and media related professions. The companies also offered opportunities for front office staff, sales executives, translators and logistics personnel.

With the rising challenge of unemployment and underemployment in Kenya and the youth being the most affected, the Office of Career Services hosts an annual Job Fair to help address the unemployment challenge by linking students to job and internship opportunities. Without addressing the issue of unemployment, the future of Kenya is at stake. It requires the concerted efforts of both the Industry players and University & Tertiary institutions that are churning out graduates to the Industry to solve this problem.

The University's long-term vision is for every graduate that walks out of this University to secure entry into the job market or self-employment. While addressing the industry partners present at the Job Fair, the Deputy Vice Chancellor, Academic Affairs – Prof. Julius Ogeng'o stated that "Your presence is indeed a demonstration of your shared commitment to the University's goals and mandate."



The DVC AA Prof Julius Ogeng'o visiting the exhibition stands during the UoN Job Fair held at Main Campus

In his speech, Mr. Joseph Gitau, the Business and Marketing Manager, Corporate Affairs Department, Moja Expressway Company Ltd. agonized about the unemployment situation in the country where many young people struggle to get employment after the completion of their studies. A duty that he cited cannot be entirely relegated to the students alone therefore explaining and embracing the essence of the career fair. The Nairobi Expressway Company recruited over 50 Toll attendants and 10 Toll Administrators and promised to recruit more UoN students.

The Office of Career Services is continually striving to link students to the job market for job, internship, attachment and apprenticeship opportunities.

2022 JOB FAIR



DVC AA Prof. Julius Ogeng'o, Dean of Students Mr. Johnson Kinyua (centre), Business & Marketing Manager Moja Expressway Company toss during the job fair at Taifa Hall, UoN



DVC AA Prof. Julius Ogeng'o addressing students during the Job Fair at Taifa Hall

MENTORSHIP OF HIGH SCHOOLS

It was an enlightening day for the students and teachers of Jomo Kenyatta Boys High School as they paid visit University of Nairobi hosted by the Office of the Dean of Students and career services in conjunction with the Admissions office on 9th of June 2022 at the University of Nairobi Towers.

The 63 students were taken through a career talk whose main aim was to provide the young minds from Jomo Kenyatta Boys High School with an in depth view of the University of Nairobi in an effort to incentivize the students and further ignite their interest to study at the prestigious University of Nairobi. The Admissions office and the Office of the Dean of Students and Career services talked to the students about the various aspects of the University of Nairobi they are bound to encounter once enrolled as a student at the University.

Among some of the topics handled were; Faculties represented at the University of Nairobi, various degree programmes offered by the University and the cluster and minimum grade requirements for each program thoroughly handled by the admissions office. The dean of students wrapped up the session with a presentation on all the non-academic activities that the University of Nairobi has to offer usually run and handled by the Office of the Dean of Students. The students were excited to learn that not only did the University of Nairobi provide top notch education but also provided a wide platform that allowed students



Student of Jomo Kenyatta High School pose for a photo with UoN staff when they visited the University

to grow and explore different aspects of their social life. Thereby serving justice to the world class title of the University.

The day was a sparkling success with both the students and teachers leaving in great admiration of the University of Nairobi. The students vowed to work extra hard, as advised by the Admissions department so that they too could be a part of the excellence cultivated at the University of Nairobi.

CORPORATE SOCIAL RESPONSIBILITY: ENVIRONMENTAL CONSERVATION

The Academic Division took part in the Annual Tree Planting Day which was held on Friday, May 13, 2022 where 7000 tree seedlings were planted. The event was held at the Upper Kabete Campus. The organisations that joined the University of Nairobi tree planting event were Equity Group Foundation, Nairobi County Government, National Government, Shamba Café, Loresho Community and Association of Green champions.

“We have been planting trees annually for as long as I can remember. When we plant a tree, we show that we have hope; Hope for a better tomorrow,” remarked the Vice-Chancellor, Prof. Stephen Kiama during the official ceremony.

On his part, the Deputy Vice Chancellor, Academic Affairs Prof. Julius Ogeng’o noted that planetary health, is ONE health. ; a matter that brings all expertise together.

“When you care for the environment, you care for everyone in the ecosystem. We have come together to take care of our environment, our own sustenance.” noted the Dean Faculty of Agriculture, Prof. John Mande.



The DVC AA Prof. Julius Ogeng'o playing his role in environmental awareness

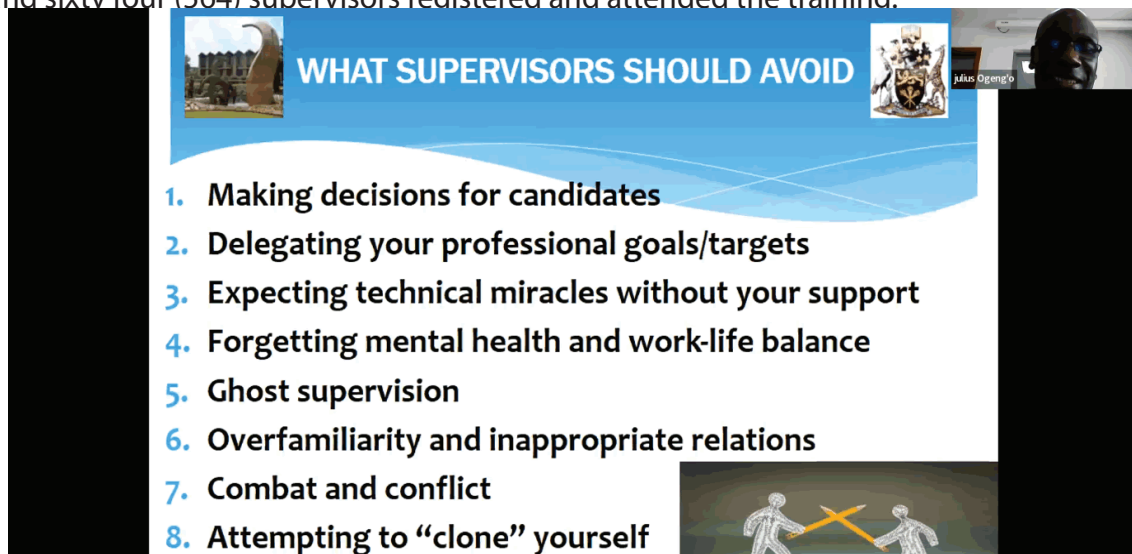
TRAINING OF FACULTY ON POSTGRADUATE STUDENTS SUPERVISION

The Academic Division conducted an online training on postgraduate supervision for supervisors on Wednesday 11th May, 2022 from 9.00am.

The training was graced by Prof. Julius Ogeng'o Deputy Vice Chancellor Academic Affairs (AA), and the Academic Registrar.

The training was facilitated by Prof. Justus Munyoki of the Faculty of Business and management Sciences, Prof. Leonidah Kerubo of the Faculty of Science and Technology, Prof. Anastaciah Guantai of the Faculty of Health Sciences and Dr. Caroline Kiptoo of ICTC.

The Participants were supervisors drawn from all the ten (10) Faculties of the University. A total of five hundred and sixty four (564) supervisors registered and attended the training.



WHAT SUPERVISORS SHOULD AVOID

1. Making decisions for candidates
2. Delegating your professional goals/targets
3. Expecting technical miracles without your support
4. Forgetting mental health and work-life balance
5. Ghost supervision
6. Overfamiliarity and inappropriate relations
7. Combat and conflict
8. Attempting to “clone” yourself

The DVC AA Prof Julius Ogeng'o making his presentation during the virtual session

Prof. Julius Ogeng'o (Deputy Vice Chancellor Academic Affairs) welcomed participants. He outlined the following factors regarding postgraduate supervision:

1. Completion time is an important part of quality of postgraduate training. Prolonged training beyond stipulated time violates the University regulations. Timely support to the students is part of the procedures that supervisors and administrative units are required to follow.
 2. One of the things observed as we work through data is that our postgraduate students do not finish in time. A very small percentage of PhD students completed within three years.
 3. The PhD and masters programmes are timed. If a student does not complete on time they are deregistered.
 4. Early career supervisors who have just attained their PhD and have been promoted to lecturer need to be shown how to supervise and that is what the training would address.
 5. University has appropriate policies, regulations, guidelines and procedures for research that all supervisors must familiarise themselves with and guide students to consider them and adhere to them.
- Prof. Julius Ogeng'o did a presentation on 'Nuggets for Optimizing Graduate Student Supervision'. He noted that the Value of Effective Supervision results in quality, quantity and value of research, it improves confidence and trust of students, increases completion rates, optimizes duration of study and improves stature of candidate, supervisor and university.

Prof. Justus Munyoki presented on 'Managing Supervisor/Student Relationships'.

Prof. Leonida Kerubo presented on 'Effective Supervision; The Role of Supervisee, Supervisor and The University'.

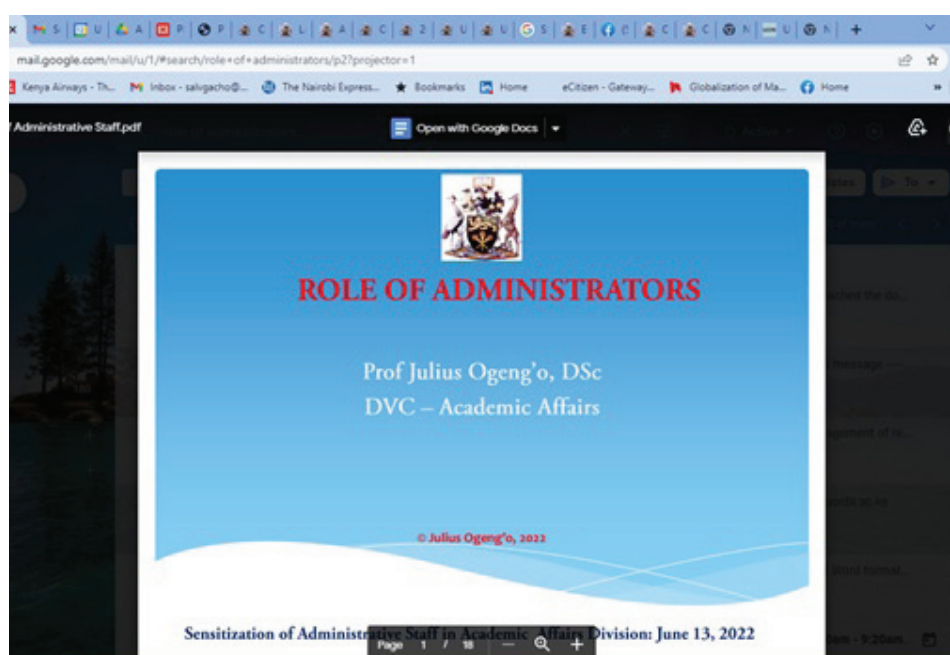
Dr. Caroline Kiptoo, representing the Director ICTC talked about the use of ICT platforms to enhance graduate studies.

COMPETENCY ENHANCEMENT FOR ADMINISTRATORS

The Office of DVC AA organized and coordinated sensitization of Heads of Sections and Subsection on five (5) areas identified during the 32nd Divisional Management Committee meeting as critical for optimal delivery of the Academic Division mandate. The areas identified were:

- i) Role of Administrators: Effective Administration of Academic Process
- ii) Management of Records and Documents
- iii) Writing Reports and Briefs
- iv) Essential of Effective Communication
- v) Preparation of Procedures and Work Instructions
- vi) Implementation of Performance Contracts: Strategic Plan and Annual Work Plans

The sensitizations began 13th June, 2022 and were concluded on 27th June, 2022.



The first of the series of Sensitization was Role of Administrators facilitated by the DVC AA Prof Julius Ogeng'o

The DVC AA Prof Julius Ogeng'o; the Academic Registrar Mr. H.O.D Webuye; Registrar Administration Mr. Bernard Njuguna; Director, Planning Dr. Grace Kiringa Prof. Ndati Ndeti of the Department of Journalism and Mass Communication; and Director Kisumu Campus, Prof. Vincent Machuki facilitated the trainings on the various topics.

MENTORSHIP FOR POSTGRADUATE STUDENTS

The University in its endeavor to empower graduate students, embarked on a mentorship sensitization drive coordinated by the Graduate Student Affairs Section in the Academic Affairs Division. The Sessions were divided into two sittings on 20th May, 2022 and 14th June, 2022. The sensitizations covered the following sessions/topics:

- 1) Regulation of Postgraduate Studies;
- 2) Postgraduate Research;
- 3) Being a Good Supervisee;
- 4) How Graduate Studies can be done in Time;
- 5) Time Management; and

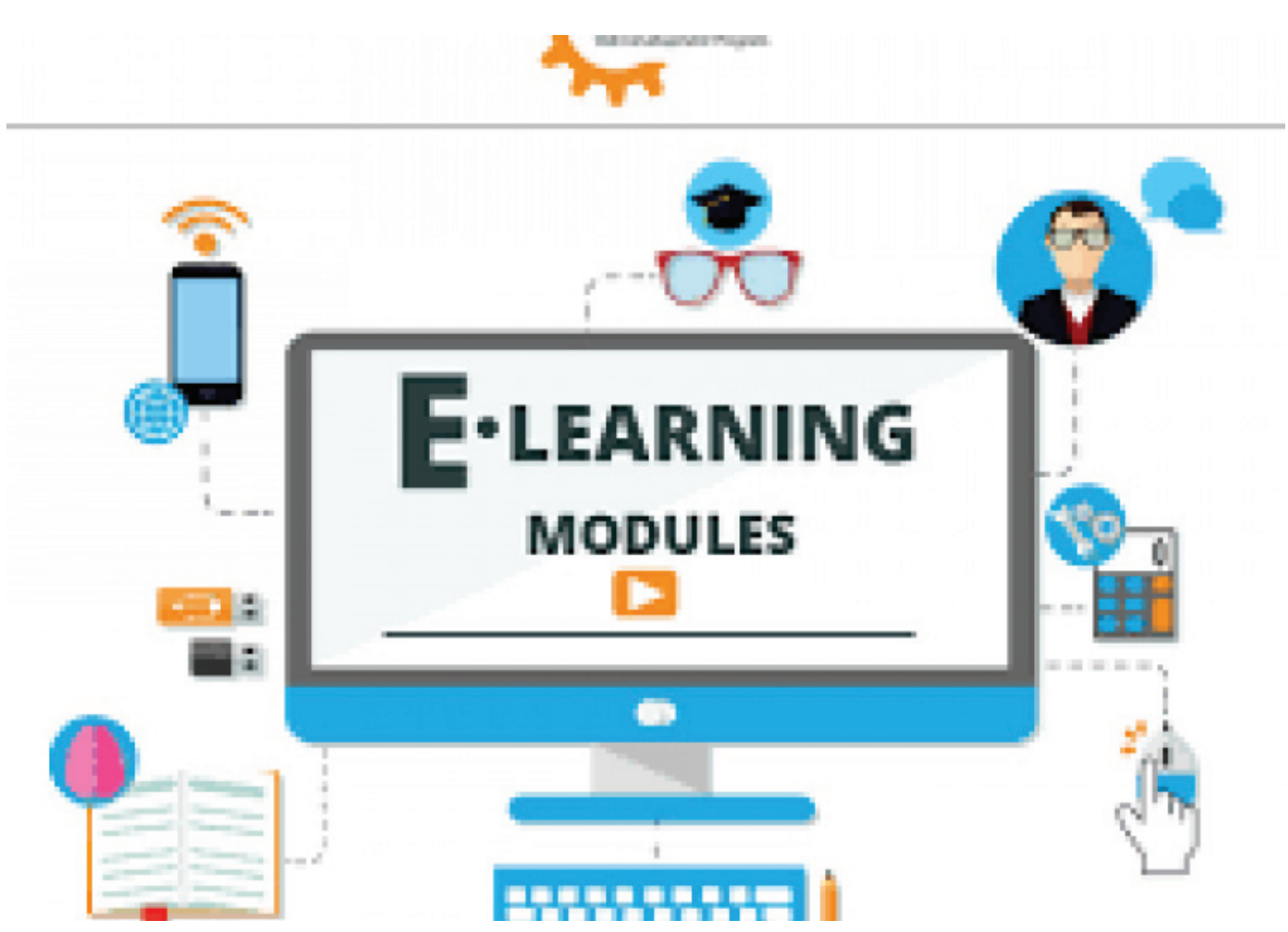
MENTORSHIP FOR POSTGRADUATE STUDENTS

- 6) Translation of Thesis to Publication.
- 7) Preparations for and Undertaking Thesis Defence
- 8) Preparing final Thesis for submission

The topics were facilitated by various University Officials led by the Deputy Vice Chancellor Academic Affairs Prof. Julius Ogeng'o, others were Prof. Margaret Hutchinson Associate Vice-Chancellor, Research Innovation & Enterprise, Prof. Walter Jaoko of the Faculty of Health Sciences, Prof. Moses Obimbo of the Faculty of Health Sciences, Prof. Vincent Machuki of the Faculty of Business and Management Sciences and Prof. James Muthomi of the Faculty of Agriculture.

FACULTY TRAINED ON RE-ENGINEERED SMIS

The Academic Affairs Division coordinated the training and sensitization of Academic Staff in conjunction with ICT on 15th June, 2022. The trainings on Uptake of SMIS Lecturers Module and the reengineered SMIS system are tools that are used by Academic staff to ensure efficiency and integrity of academic process for teaching and examination. The continued sensitization of the uptake of these modules have been undertaken regularly in the background for individual Departments and Faculties to ensure 100% compliance with the procedures.

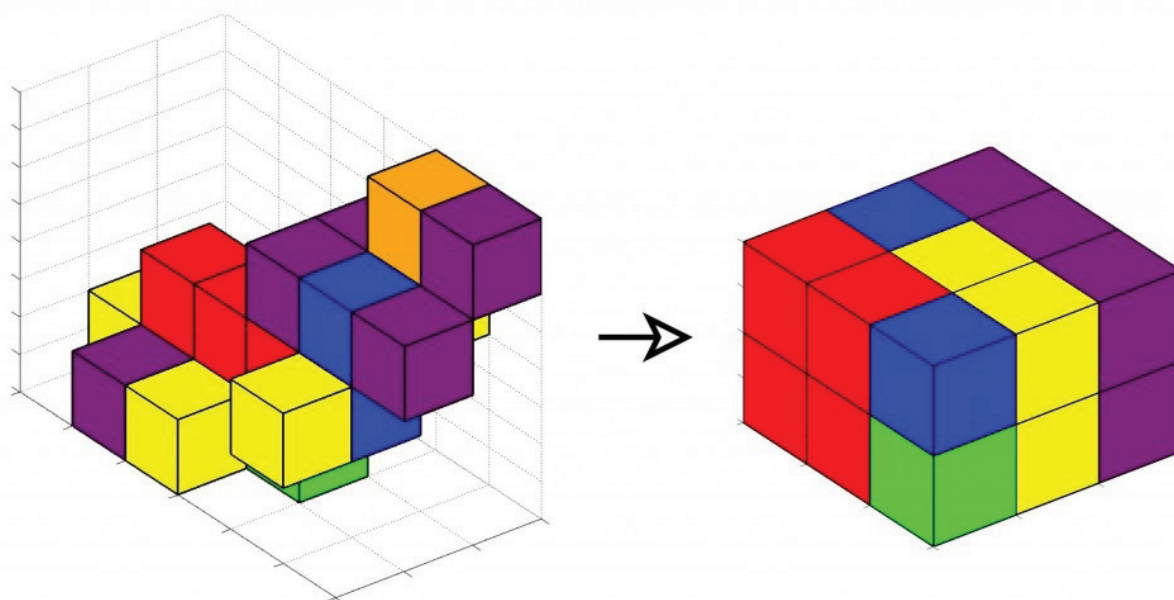


Regular trainings are conducted to enhance uptake of the SMIS modules for Lecturers

ENHANCED RECONCILIATION OF STUDENT RECORDS & DATA

The University of Nairobi embarked on an all-inclusive exercise to reconcile student records and data. This was a timely procedure to ensure accuracy on student record and data thus enhancing accountability and reporting of current student data. This all-encompassing activity led by the DVC AA Prof, Julius Ogeng'o brought together the Faculties, Academic Departments, Finance Department, ICT and Academic Affairs Division.

The DVC AA sensitized staff from the Sections listed on the magnitude, implications and importance of providing accurate data on student progression, Consolidation, categorization, aging, reconciliation and analysis of debtors; and reconciliation, review and evaluation of SMIS records and system. This three pronged approach driven by Administration, Finance and ICT is expected to be completed in the month of August, 2022 and importantly to automate the Academic Process through reconfiguration of the SMIS system.



Reconfiguration of the SMIS to automate Academic Process begins in earnest.

IMPORTANT CONTACTS

OFFICE OF DEPUTY VICE CHANCELLOR (ACADEMIC AFFAIRS)

Email: dvca@uonbi.ac.ke

P.O. Box: 30197, 00100 Nairobi 16th Floor UoN Towers University of Nairobi, Main Campus. Telephone No: 020 – 4910000 (Pilot Line)

020 – 4913008 | 020 – 4913009 | 020 – 4913632

020 – 4913036 | 020 – 4918002 Administration & Information

020 – 4913617 Marketing

ACADEMIC AFFAIRS DIVISION HEADS OF SECTIONS & SUBSECTIONS CONTACTS

1. Admissions Processing

Head: Mrs. Miriam Many

Email: admissions@uonbi.ac.ke

2. Admissions Promotion of Programmes

Head: Mr. Evanson Mbuva

Email: embuva@uonbi.ac.ke

3. Admissions Records

Head: Ms. Celestine Mayende

Email: cmayende@uonbi.ac.ke

4. Examination Processing

Head: Mr. Peter Mbuthia

Email: pmbuthia@uonbi.ac.ke

5. Graduation & Certification

Head: Mr. James Ireri

Email: jmireri@uonbi.ac.ke

6. Student Progression

Head: Ms. Esther Wangui

Email: studentprogression@uonbi.ac.ke

7. Quality Assurance Administration

Head: Mr. Michael Wangai

Email: director-qa@uonbi.ac.ke

8. QA- Curriculum and Programmes

Head: Ms. Doreen Inyo

Email: nanyama@uonbi.ac.ke

9. Senate Secretariat

Head: Ms. Purity Nguata

Email: pnguata@uonbi.ac.ke

10. Student Records, Data and Statistics

Head: Mr. Henry Odicoh

Email: students-records@uonbi.ac.ke

11. Graduate Student Welfare

Head: Mr. Charles Sikulu

Email: gs@uonbi.ac.ke

12. Graduate Student Progression

Head: Ms. Catherine Njue

Email: cnjue@uonbi.ac.ke

13. General Student Matters

Head: Ms. Jane Kahora

Email: jkahora@uonbi.ac.ke

14. Academic Division ICT

Head: Mr. Eliud Ayiro

Email: ayiro@uonbi.ac.ke

15. Dean of Students Office

Head: Mr. Johnson Kinyua

Email: dean-students@uonbi.ac.ke

16. Academic Registrar's Office

Head: Mr. Joseph Oroni

Email: reg-academic@uonbi.ac.ke