

UNIVERSITY OF NAIROBI

INTERNAL MEMO

FROM: Academic Registrar **DATE:** 15/10/2013

TO: Deans/Directors

SUBJECT:

50TH GRADUATION CEREMONY

This is to inform you that the 50th Graduation Ceremony for College of Humanities & Social Sciences (C.H.S.S.), College of Health Sciences (C.H.s.), and College of Education and External Studies (C.E.E.S.) is scheduled to take place on Friday, 6th December, 2013.

In this regard, kindly ensure that you submit all the results and the names of the graduands in the usual formats for approval by the Vice-Chancellor by 2nd August, 2013. In addition, you should process the results through the S.M.I.S. and submit the duly processed and signed consolidated marksheets.

B. M. WAWERU
AG. ACADEMIC REGISTRAR

c.c. Vice-Chancellor
Deputy Vice-Chancellor (A A)
Deputy Vice-Chancellor (A/F)
Deputy Vice-Chancellor (RPE)
Deputy Vice-Chancellor (S A)
Principals
Deputy Registrar, Examinations (Operations)

BMW/an