

UNIVERSITY OF NAIROBI

ACADEMIC DIVISION

ANNUAL REPORT 2013

1. SECTIONS WITHIN THE ACADEMIC DIVISION

The Academic Division is made up of the following Sections:

- Academic Registrar's Office
- Examination Office
- Admissions Office
- Deans/Senate Secretariat

2. FUNCTIONS OF THE ACADEMIC DIVISION

The Academic Division has the following functions:

- Preparation of Syllabus and Regulations,
- Co-ordination of examinations,
- Undergraduate students admissions,
- Academic staff development,
- Management of student records

3. REPORTS FROM THE ACADEMIC DIVISION

(a) ADMISSIONS

(i) Module I and II Admissions

The University of Nairobi admits students for the various undergraduate studies in three distinct intakes viz: September, January and May of every year.

The main intake ordinarily comes in September as this marks the beginning of the Academic Year. However, the 2013/2014 Academic Year began in May, 2013 for the 2011 KCSE candidates in an effort by the university to accommodate the accelerated admissions.

The following data indicates the students admission during the year 2013 in the various intakes

Module	Intake		
	January	May	September
Module I	-	4832	-
Module II	1849	3690	6580
Module III	36	98	112

(ii) Orientation of Freshers

The 2013/2014 first year students reported on 20th of May 2013 and were taken through a weeklong orientation programme whose peak was the Vice-Chancellors address on 23rd May, 2013.

(iii) University Prizes

The University successfully held a prize presentation ceremony on August 2, 2013 in which top performers drawn from all the disciplines were recognized for the Academic Years 2009/201 and 2010/2011. Over three hundred and thirty awards were presented.

The Chief Guest was the Chairman of the University Council Dr. Idle Omar Farah.

(b) SENATE APPROVED PROGRAMMES

Senate approved the following academic programmes:

189th Meeting - 23rd February, 2013

- Revised Bachelor of Education (Science)
- The Pediatric Anesthesia Fellowship
- Revised Bachelor of Commerce (B.Com)
- Revised Bachelor of Real Estate
- Revised Master of Medicine in Obstetrics and Gynecology

Revised Master of Medicine in Thoracic and Cardiovascular Surgery.

Revised Master of Medicine in Plastic Reconstructive and Aesthetic Surgery.

Revised Master of Medicine in Pediatric Surgery

Resumed 189th Meeting - 26th February, 2013

Master of Science in Applied Computing

Master of Science in Computational Intelligence

Master of Science in Computing Technology

Master of Science in Information Technology Management

Master of Medicine in Anaesthesiology

190th Meeting - 23rd April, 2013

Bachelor of Science in Water Resource Management.

191st Meeting held on 17th June 2013

Diploma in Project Planning and Management

Diploma in Counseling Psychology

Revised Bachelor of Arts in Counseling and Psychology.

Master of Science in Environmental Governance

Revised Master of Arts in Population Studies

Revised Master of Science in Population Studies

Doctor of Philosophy in Population Studies

Master of Arts in Theatre and Film Studies

Master of Arts in Literature

Certificate in Customs Administration

Diploma in Tax Administration.

192nd meeting held on 24th July 2013

Bachelor of Science in Biomedical Laboratory Technology

Bachelor of Science in Dryland Economics and Ecosystems Management

Postgraduate Diploma in Customs Administration

Postgraduate Diploma in Tax Administration

Master of Arts in Monitoring and Evaluation

Ph.D.in Environmental Law
Certificate in Theatre Arts
Certificate in Russian Literature Language and Culture
Certificate in Japanese Literature Language and Culture
Diploma in Theatre and Film Studies
Revised Bachelor of Arts in Literature
Bachelor of Arts in Performing Arts
Revised Bachelor of Laws
Postgraduate Bridging Course for admission to the Kenya School of Law
Revised Master of Psychology
Revised Diploma in Animal Health and Production
Bachelor of Science in Nursing

Special Meeting - 11th September, 2013

Master of Arts in Communication Studies.

(c) **EXAMINATIONS**

(i) **Examination Appeal Cases**

The Examination Section managed to handle the following cases:

Concluded appeal cases = 53

The following cases are pending consideration by the Senate Examinations Appeals Committee

Pending appeal cases = 16

(ii) **49th Graduation Ceremony - August 23, 2013**

The 49th Graduation Ceremony for the University of Nairobi was held on Friday 23rd August 2013 at the Chancellor's Court.

A total of 5,342 graduands, were conferred with Degrees and awarded Diplomas by Dr. Joseph B. Wanjui, the

Chancellor of the University. The chief guest during the ceremony, the Cabinet Secretary for Education, Prof. Jacob Kaimenyi.

(iii) Examination papers

During this period, the Examination Centre has processed a total of 6,738 papers.

(iv) Migration of examination records from 1970 – 1990:

- Examination records for the following Colleges have been typed, proofread and uploaded into the SMIS:

- ✓ CBPS
- ✓ CAE
- ✓ CAVS
- ✓ CHS

- Processing of Examination records for the following Colleges is currently ongoing:
 - College of Education and External Studies
 - College of Humanities and Social Sciences

5. 11TH CHE UNIVERSITIES EXHIBITION

The Academic Division coordinated the participation of the University of Nairobi at the 11th Exhibition of Kenyan Universities held at Kenyatta International Conference Center between 20th and 22nd June 2013.

The Exhibition was formally opened by the Secretary for Education Science and Technology, Prof. Jacob Kaimenyi and closed by the Nairobi County Governor, Dr. Evans Kidero.

The forum provided a good opportunity for the University of Nairobi to market its programmes in Western Kenya. The demand for more University of Nairobi programmes in the region has gone up.

6. **ESTABLISHMENT OF NEW DEPARTMENTS**

The University Senate approved the establishment of the following new Departments:

- Department of Kiswahili.(**23rd April, 2013**)
- Department of Anesthesia (**17th June 2013**)

7. **ESTABLISHMENT OF NEW CENTERS**

The University Senate approved the establishment of the following Centers:

- Africa Co-ordinating Centre for Abandonment of Female Genital Mutilation/Cutting (A.C.C.A.F). (**26th February, 2013**)
- The KAVI institute of Clinical Research.(**23rd April, 2013**)