



UNIVERSITY OF NAIROBI

APPLICATION FOR 74TH GRADUATION CEREMONY - 11TH DECEMBER 2025

INSTRUCTIONS TO ALL GRADUANDS

- 1) Confirm that all marks entered in the SMIS are correct and all required units are complete.
- 2) All fees should be cleared at least one month before graduation.
- 3) Convocation fee should be paid before filling an Application for Graduation:

(i) **Convocation fee** Ksh. 1,000.00

(This payment is compulsory whether one attends the graduation ceremony or not)

(ii) **Congregation fee** Ksh. 2,500.00

(Compulsory to be part of the graduation ceremony)

(iii) **Hire of graduation gown**

PhD Ksh. 4,000.00

Masters Ksh. 4,000.00

Post Graduate Diploma Ksh. 4,000.00

Undergraduate Ksh. 4,000.00

Diploma Ksh. 4,000.00

Payments should be made to the following account:

Bank : ABSA KENYA PLC

Branch : ABSA Towers

Account Number: 2032770838

Account Name: UON MODULE I COLLECTION ACCOUNT

- 4) Graduands who have not satisfied all the requirements for graduation will not be awarded the corresponding diploma/conferred with the corresponding degree.
- 5) Once the diploma/degree is awarded/conferred during the graduation ceremony, no change of name will be made. Graduands should confirm at the Faculty the order of name before graduation.
- 6) Only Graduands who have filed an Application for Graduation by the stipulated time will be included in the graduation list. All graduands must be cleared by the Faculty.

All Graduands who have fulfilled the above requirements should complete the following application form on or before Friday 28th November 2025.

Application link: <https://forms.gle/RVy6RvEFKoHqJx2B7>

WEBUYE, H.O.D
ACADEMIC REGISTRAR