

UNIVERSITY OF NAIROBI

ACADEMIC DIVISION

**KCSE 2019 GOVERNMENT SPONSORED STUDENTS CHECKLIST FOR ADMISSION REGISTRATION  
REQUIREMENTS - 2020/2021 ACADEMIC YEAR**

(To be filled in quadruplicate)

**PART I: TO BE COMPLETED BY THE STUDENT**

NAME \_\_\_\_\_  
(Surname) \_\_\_\_\_ (Other Names) \_\_\_\_\_  
Mobile No \_\_\_\_\_ Email Address \_\_\_\_\_  
NATIONAL ID/PASSPORT NO. \_\_\_\_\_ KCSE INDEX NO. \_\_\_\_\_  
UNIVERSITY REG. NO. \_\_\_\_\_  
DEGREE \_\_\_\_\_  
FACULTY/SCHOOL/INSTITUTE \_\_\_\_\_  
COLLEGE \_\_\_\_\_  
DISABILITY (if any) \_\_\_\_\_

**PART II: FOR OFFICIAL USE ONLY**

**The above named student has fulfilled all the admission requirements:**

1. Fees: pay requisite fees in the accounts provided. \_\_\_\_\_
2. Letter of offer of student Bursary(where applicable) \_\_\_\_\_
3. Letter of Acceptance-JI/A \_\_\_\_\_
4. Student Personal Details-JI/2 \_\_\_\_\_
5. Student Medical Examination Report-JI/3 \_\_\_\_\_
6. Emergency Operation Form-JI/4 \_\_\_\_\_
7. Declaration for Admission/Re-Admission/Studentship-JI/5A \_\_\_\_\_
8. A duly executed Student Bond-JI/5B \_\_\_\_\_
9. Sponsorship Form(*where applicable*)-JI/6B \_\_\_\_\_
10. Duly completed Accommodation Application Form-JI/7B \_\_\_\_\_
11. Duly completed Accommodation Declaration Form -JI/8 \_\_\_\_\_
12. Receipt for accommodation (*suspended*) **further guidance to be given in due course** \_\_\_\_\_
13. Duly signed declaration on Rules and Regulations- JI/13B \_\_\_\_\_
14. Biometric Registration ( **upload your scanned passport photo and signature**) \_\_\_\_\_
15. Signed the Nominal Roll(**Click on the link to sign the nominal roll**) \_\_\_\_\_

Signed:  
STUDENT \_\_\_\_\_ DATE \_\_\_\_\_

ACADEMIC REGISTRAR \_\_\_\_\_ DATE \_\_\_\_\_

cc: Principal

Academic Registrar  
Director, Student Welfare Authority  
Student